



# **Assessment Policy**

# Assessment Policy

## Rationale

This policy is designed to provide a coherent all through framework covering the key areas of the Assessment Strand:

- *Target Setting*
- *Monitoring Progress and Attainment*
- *Assessment, Testing and Examinations*
- *Reporting*

## 1. Target setting

- Early Years targets will relate to the progress within 'Development Matters' and towards early learning goals (ELGs).
- KS1 & KS2 – pupils set aspirational targets in Reading, Writing and Mathematics. Based on projection of meeting the end of year standard. Y1 pupils also have a Phonics target.
- Y7 – targets are projected from the 2016 Y6 reporting model: *AS - Achieved Standard / NS - Not Achieved Standard / B - working below the standard of the test.*
- Y8, Y9, KS4 – targets are projected from the individual KS2 English and Maths SATs. For all other subjects, targets are projected from combined KS2 English and Maths SATs. INA pupils without KS2 SATs data will initially be set a GCSE grade 2. This will be regularly reviewed.
- KS5 – A-level and Level 3 vocational courses set using the L3VA reckoner. Level 2 courses target grades set as one grade higher than their APS at GCSE. Resit GCSE Maths and GCSE English target is set one grade higher than the Y11 result. INA pupils sit entry tests re pathways. Their targets are regularly reviewed.

## 2. Monitoring Progress and Attainment

- Assessment in Early Years, KS1&KS2 is ongoing, by way of Assessment For Learning (AFL), observation and in responding to pupils' work. Observations are recorded in staff 'Observation books' (KS1&2) and 'Learning Journals' (EY). Half termly judgements are recorded in 'Pupil Asset'. Regular challenge meetings with staff are held. Judgements: beginning (b), beginning + (b+), developing (d), developing + (d+), embedded, mastery (m).
- Y7 to Y13 - an overview of calendar dates for both the assessment data capture and examination arrangements are available in the hyperlink *Internal Exams and Assessment Data for the Academy wide Key Dates 2016-17 calendar.*
- Y7&Y8 – assessment judgements (emerging, developing and mastered) will be made for each subject and entered into Pupil Asset. A pupil's progress will be monitored and assessed by a variety of methods including direct assessment of classwork and skills along with topic tests or assessed tasks. By the end of Y8 the aim is for pupils to reach the 'GCSE Ready' standard.
- Y9 - pupils begin their GCSEs in English, Maths and Science. For all non-carousel subjects GCSE grades will be reported during the assessment window series. Carousel subjects will continue to use the mastery system.
- Y10&Y11 – all subjects will use GCSE grades to report assessment.
- KS5 – A-Level and Level 3 vocational students – 2 data captures in autumn followed by January mock exams – results reported to parents. Summer data capture 3 weeks prior to exams. All Y12 students sit AS exams. Where appropriate same applies to Level 2 students.
- Y7 – Y13: there are signposted and coordinated levels of analysis from the classroom teacher to the CEP.

### **3. Assessment, Testing and Examinations**

The aim is to ensure all practices are transparent, robust and that standardized, reliable data is produced.

- Early Years - Reception – baseline assessment (Autumn 1), this is non-statutory. Children are assessed against the Early Learning Goals in both Prime and Specific areas. Achievement in the 3 Prime areas and Reading, Writing and Number will determine whether a child has achieved a Good Level of Development (GLD) at the end of Foundation Stage.
- KS1&KS2 – external testing: / Y1 – Phonics screen (June) / Y2 Standardised Tests (May) / Y6 Standardise Tests (May).
- Y7 to Y13 - an overview of calendar dates for both the assessment data capture and examination arrangements is available in the Appendix hyperlink *Internal Exams and Assessment Data for the Academy wide Key Dates 2016-17 calendar*.
- Y7&Y8 assessment is through mastery statements and can be continuous rather than at timed intervals. A 'Progress Snapshot' will be available. Y9 carousel subjects will continue to use the mastery statements system.
- Y7 Y8 Y9 pupils will sit an end of year test during normal lesson time for non-carousel subjects. Y10 pupils will sit EOY mock examinations & Y11 pupils will sit mock examinations at the end of the autumn term. KS5 – A2 / AS mocks are scheduled for January. Y10, Y11 and KS5 pupils will sit examinations in full accordance with the JCQ regulations for the proper conduct of examinations.
- The exam serves two purposes:
  1. To assess the pupil's standard against GCSE criteria in exam conditions
  2. A step towards preparing pupils for attempting a full GCSE exam paper.

### **4. Reporting**

Early Years onwards – at the end of each assessment round teachers analyse and report using the Pupil Improvement Sheets; at the end of each term Subject Development Leaders and Directors submit reports; Principals produce a termly school scorecard and each term the CEP produces an Excelsior Academy scorecard.

- Reporting to parents is signposted in the *Proposed Key Dates 2016-2017 calendar*.

#### **Hyperlinks:**

[Assessment Strand structure.docx](#)

[Proposed Key Dates 2016-17 final.xlsx](#)

[Internal Exams and Assessment Data to be included on the Academy.docx](#)

[Director & SDL Monitoring Schedule 2016-17.docx](#)